

VODIČ

TLA & FSC-CHECK: UPUTE ZA NOSITELJE CERTIFIKATA

Verzija 1.2



Naslov:	TLA & FSC-CHECK: UPUTE ZA NOSITELJE CERTIFIKATA
Datum:	Zadnje ažuriranje: 11. srpnja 2023.; prijevod: veljača 2026.
Datum objave:	11. srpnja 2023.
Datum stupanja na snagu:	31. srpnja 2023.
V1-2	15. prosinca 2023.
Prijevod:	FSC Adria-Balkan E-pošta: adriabalkan@fsc.org Web stranica: https://adria-balkan.fsc.org/hr
Avtor izvornog dokumenta:	FSC International – Dispute Management Adenauerallee 134 53113 Bonn Njemačka Telefon: +49 -(0)228 -36766 -0 Faks: +49 -(0)228 -36766 -65 E-pošta: dispute.resolution@fsc.org

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UVOD I SVRHA DOKUMENTA

U nastavku se nalazi kratki vodič s uputama za ispunjavanje FSC Check obrasca i potpisivanje Ugovora o licenci za žig (Trademark License Agreement – TLA) u okviru FSC® certifikacijskog programa.

FSC Check je alat koji omogućuje provedbu analize temeljene na procjeni rizika za organizacije koje žele pristupiti ili ponovno ući u FSC sustav, čime se osigurava da su njihove vrijednosti usklađene s vrijednostima FSC-a.

TLA je pravni dokument kojim se uređuje odnos između FSC-a i certificirane tvrtke te se jamči pravo korištenja FSC zaštitnih znakova, kako za označavanje proizvoda tako i u promotivne svrhe. Posebna pravila koja uređuju korištenje FSC zaštitnih znakova od strane certificiranih tvrtki utvrđena su u dokumentu FSC-STD-50-001 Zahtjevi za korištenje FSC zaštitnih znakova od strane nositelja certifikata.

Novi ugovor trenutačno je dostupan isključivo organizacijama koje podnose zahtjev za novu certifikaciju ili obnavljaju pojedinačnu certifikaciju; certifikat će biti izdan tek nakon potpisivanja novog TLA-a. Ažurirana verzija dokumenta može se pregledati i elektronički potpisati putem sustava DocuSign® kroz FSC Certifikacijski portal. Za pristup portalu certificirane tvrtke najprije moraju izraditi profil na platformi FSC Connect (račun se može otvoriti isključivo putem pozivnice certifikacijskog tijela). Dodatne korisne informacije dostupne su u odjeljku s često postavljanim pitanjima (FAQs).

Za dodatne informacije i sva pitanja obratite se svom certifikacijskom tijelu ili FSC-u putem adrese connect@fsc.org.

Za pitanja vezana uz ispunjavanje FSC Check obrasca, molimo pišite na infocheck@fsc.org.

ISPUNJAVANJE FSC CHECK OBRASCA I ELEKTRONIČKO POTPISIVANJE TLA UGOVORA

Korak 1 - Pozivna e-poruka: Nakon što certifikacijsko tijelo pokrene postupak certifikacije ili obnove certifikata, glavna kontakt-osoba organizacije primit će poziv za aktivaciju FSC Connect računa. FSC Connect je portal koji omogućuje pristup različitim FSC alatima i sadržajima. (Ako ste imenovani kao glavna kontakt-osoba za FSC certifikaciju, primit ćete e-poruku za aktivaciju svog FSC Connect računa. Ako niste zaprimili pozivnu e-poruku, provjerite mapu neželjene pošte, bezvrijedne pošte ili promotivnih poruka.)

STEP 01

Action Required: Activate your account to access the FSC Certification Portal

F FSC® (Do not reply) <No-reply@connect.fsc.org>
Fri 1/7/2022 4:51 PM
To: You



Dear **Certificate Holder Test5**,

You're receiving this message because your Certification Body designated you as the primary FSC contact for your Company, Global Corp. You have been invited to create an FSC Connect Account in order to access the [FSC Certification Portal](#). However, we have noticed that you have not yet successfully activated your account.

FSC now requires FSC-certified and applicant companies to provide FSC with relevant business information to facilitate communications of important updates to the terms and requirements of your FSC Certification, as well as to facilitate the online signature of the License Agreement for the FSC Certification Scheme (also called Trademark License Agreement or TLA).

We noticed you have not yet activated your account.

Click on the link below to activate.

Activate your FSC Connect Account

FSC

Korak 2 - Nakon što glavna kontakt-osoba organizacije zaprimi pozivnu e-poruku, potrebno je kliknuti na aktivacijski link naveden u poruci kako bi se račun aktivirao.

- **Korak 2.1:** Provjerite automatski generirani aktivacijski kod i kliknite na „**Continue**“.
- **Korak 2.2:** Postavite i potvrdite lozinku za svoj račun.

Action Required: Activate your account to access the FSC Certification Portal

FSC® (Do not reply) <No-reply@connect.fsc.org>
Fri 1/7/2022 4:51 PM
To: You



Dear **Certificate Holder Test5**,

You're receiving this message because your Certification Body designated you as the primary FSC contact for your Company, Global Corp. You have been invited to create an FSC Connect Account in order to access the [FSC Certification Portal](#). However, we have noticed that you have not yet successfully activated your account.

FSC now requires FSC-certified and applicant companies to provide FSC with relevant business information to facilitate communications of important updates to the terms and requirements of your FSC Certification, as well as to facilitate the online signature of the License Agreement for the FSC Certification Scheme (also called Trademark License Agreement or TLA).

We noticed you have not yet activated your account.

Click on the link below to activate.

[Activate your FSC Connect Account](#)

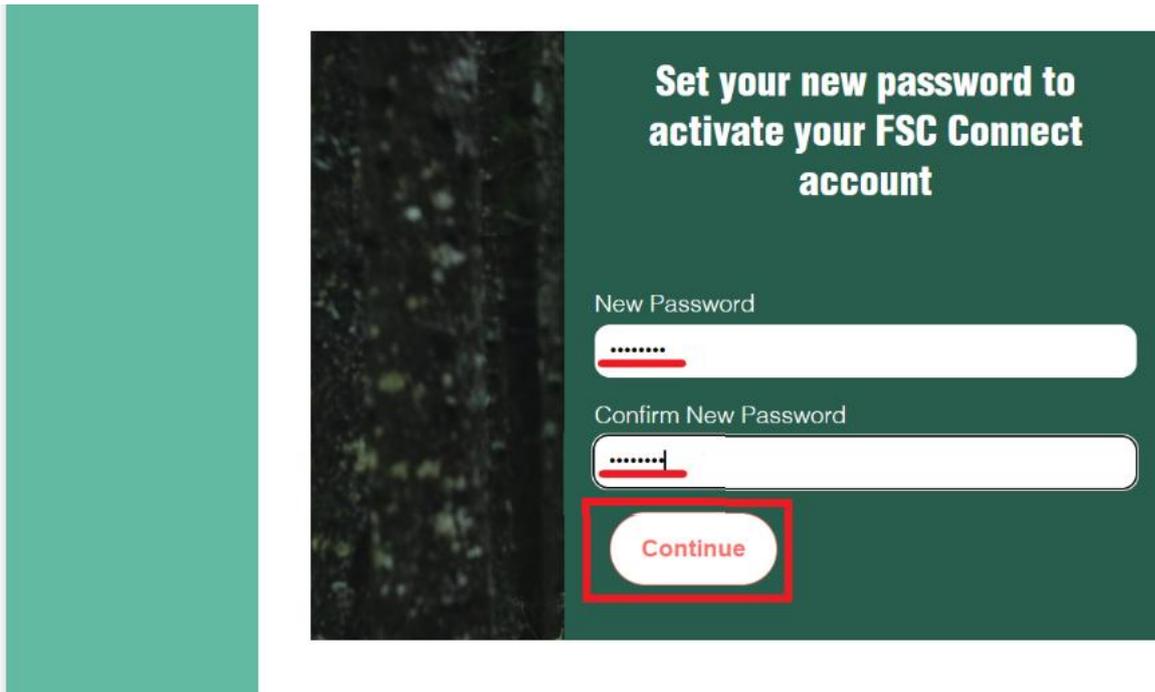
STEP
02

Please Activate Your FSC Connect Account

Activation Code

7qc\$E9WZ

[Continue](#)



Korak 2-bis*: Korak 2-bis*: FSC Check (SAMO ZA NOVE CERTIFIKATE)

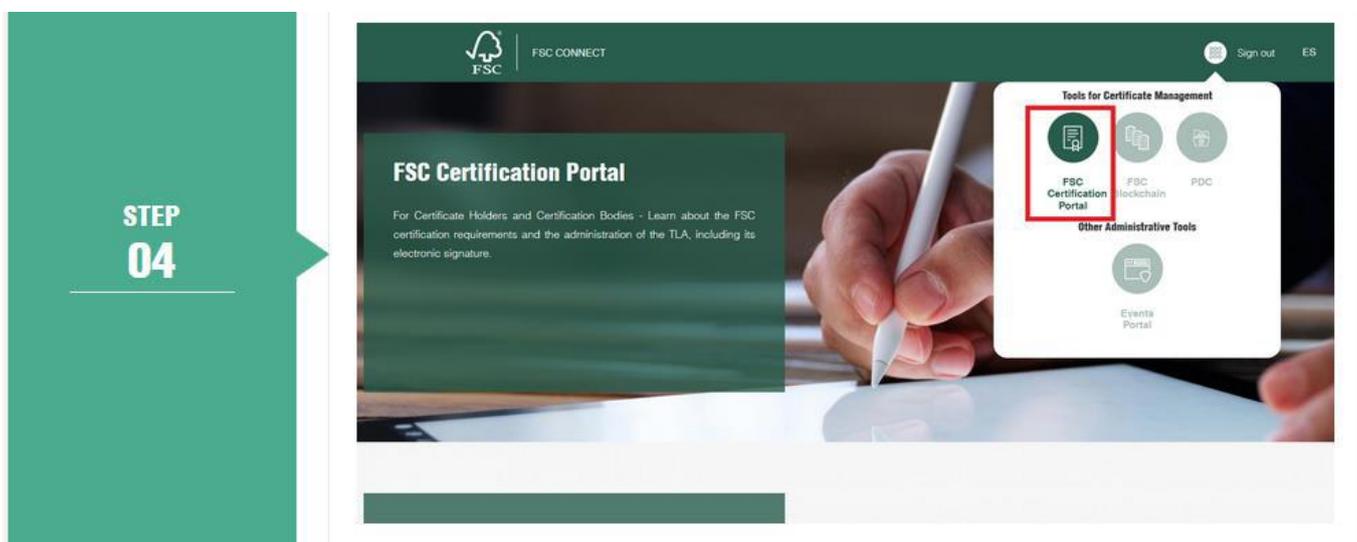
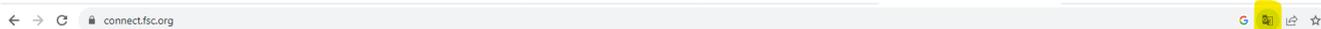
Postupak FSC analize rizika: vidi **Dodatak A „FSC Check – Korisnički vodič“** na kraju ovog dokumenta.

Korak 3 - Nakon što je vaš FSC Connect račun aktiviran ili nakon što zaprimite odobrenje putem FSC Check postupka, prijavite se na FSC Connect (connect.fsc.org). Time ćete biti preusmjereni na svoju privatnu stranicu nositelja certifikata.



Korak 4 - Pristup FSC certifikacijskom portalu: Nakon prijave u FSC Connect, na alatnoj traci odaberite opciju „**FSC Certification Portal**“.

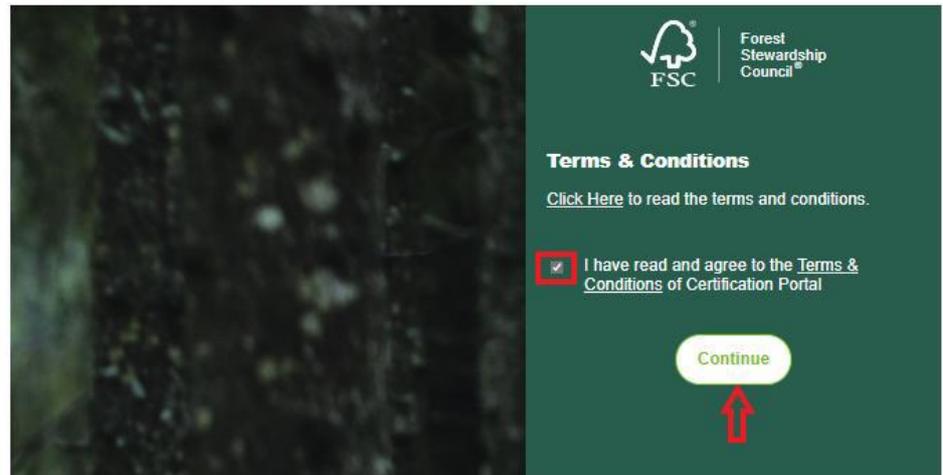
Većina najčešće korištenih internetskih preglednika ima ugrađeni automatski prevoditelj koji može prevesti sadržaj stranice na različite jezike, uključujući talijanski. Međutim, ove prijevode FSC ne provjerava niti potvrđuje. Opciji automatskog prijevoda možete pristupiti putem kartice u desnom kutu adresne (URL) trake. Kliknite na gumb označen žutom bojom i odaberite „**Croatian**“.



U nekim slučajevima opcija „**FSC Certification Portal**“ možda se neće prikazivati na alatnoj traci. Preporučujemo da očistite predmemoriju (cache) preglednika, odjavite se te se ponovno prijavite u FSC Connect. Ako se problem i dalje pojavljuje, pokušajte koristiti drugi internetski preglednik.

Korak 5 - Pažljivo pročitajte **Uvjete i odredbe** te ih prihvatite označavanjem pripadajućeg okvira. Zatim kliknite „**Continue**“.

STEP
05



FSC Forest Stewardship Council®

Terms & Conditions

[Click Here](#) to read the terms and conditions.

I have read and agree to the [Terms & Conditions](#) of Certification Portal

Continue

Korak 6 – Nakon prihvaćanja uvjeta i odredbi bit ćete preusmjereni na stranicu „**Consent**“. Dajte svoju suglasnost tako da za sljedeće četiri izjave označite „**Yes**“, a zatim na dnu stranice kliknite gumb „**I agree**“. (Ako je vaš odgovor „**No**“, pogledajte sljedeći korak).

STEP
06

FSC Connect Home License Agreements View License History Welcome Cert... Global Solution 1 ES Primary Contact

* Indicates required field

My Consents

EN POINT OF CONTACT for FSC Public Search *

Declaration of consent for designated staff person of Licensee:

In accordance with statutory requirements I hereby give permission to FSC Global Development GmbH, Adenauerallee 134, 53113 Bonn, Germany (hereinafter called "FSC GD") to process and use my personal contact data as listed below in connection to the participation in the FSC Certification Scheme based on the precontractual and the contractual relationship under the License Agreement for the FSC Certification Scheme between FSC GD and the Licensee that I represent.

I hereby agree that FSC GD may publish my contact data as the point of contact for consumers and interested parties within my organization on FSC Public Search, which is publicly accessible at info.fsc.org and in its primary purpose enables producers and consumers to verify the status and scope of FSC certification.

Yes No

DIRECT MARKETING *

Declaration of consent for designated staff person of Licensee:

In accordance with statutory requirements I hereby give permission to FSC Global Development GmbH, Adenauerallee 134, 53113 Bonn, Germany (hereinafter called "FSC GD") and all of the FSC Group as well to relevant national and regional FSC Network Partners (hereinafter called "Affiliates") to process and use my personal contact data as listed below in connection to the participation in the FSC Certification Scheme based on the precontractual and the contractual relationship under the License Agreement for the FSC Certification Scheme between FSC GD and the Licensee that I represent.

I hereby agree that FSC GD and its Affiliates may process and use my contact data for marketing purposes, i.e. to share the marketing toolkit including examples on how to use it, for engagement in FSC campaigns, to communicate about new tools created by FSC, to help licensees with promotion of FSC products, to ask for collaboration and invite to events, to send promotional information about the FSC Certification Scheme and FSC AC's mission to support responsible management of the world's forests, or other related purposes.

Yes No

NOTIFICATIONS & NOTICES *

Declaration of consent for designated staff person of Licensee:

In accordance with statutory requirements I hereby give permission to FSC Global Development GmbH, Adenauerallee 134, 53113 Bonn, Germany (hereinafter called "FSC GD") and the FSC Group to process and use my personal contact data as listed below in connection to the participation in the FSC Certification Scheme based on the precontractual and the contractual relationship under the License Agreement for the FSC Certification Scheme between FSC GD and the Licensee that I represent.

I hereby agree that FSC GD and FSC Group may process and use my email address to send notifications about the status for goods of my...

Agreement with the Licensee, as agreed in the License Agreement.

Yes No

MAIN CONTACT for FSC Certification *

Declaration of consent for designated staff person of Licensee:

In accordance with statutory requirements I hereby give permission to FSC Global Development GmbH, Adenauerallee 134, 53113 Bonn, Germany (hereinafter called "FSC GD") and all of the FSC Group as well to relevant national and regional FSC Network Partners (hereinafter called "Affiliates") to process and use my personal contact data as listed below in connection to the participation in the FSC Certification Scheme based on the precontractual and the contractual relationship under the License Agreement for the FSC Certification Scheme between FSC GD and the Licensee that I represent.

I hereby agree that FSC GD and its Affiliates may process and use my contact data to FSC Certification related matters, i.e. to provide technical updates, to inform about training sessions, to coordinate any integrity related activities, to update on FSC standards in local language, for matters of connecting B2B, if questions arise in regards to scope of FSC products, or other related purposes.

Yes No

This consent declaration is subject to German law. The place of jurisdiction is Bonn.

I hereby declare that all information given is accurate and freely given.

The person has a right to revoke his/her consent given hereunder at any time and without giving any reason.

If you have a complaint about our use of your personal data, please contact our Data Protection Officer directly in the first instance so that we can address your complaint:

Scheja & Partner Rechtsanwälte
Mr. Boris Reibach
Adenauerallee 136, 53113 Bonn
Tel: +49 (0) 228-227 226-0
Fax: +49 (0) 228-227 226-26
E-mail: info@scheja-partner.de
Contact form: <http://www.scheja-partner.de/kontakt/kontakt.html>
Website: [info@scheja-partner.de](http://www.scheja-partner.de)

For more information about the use of personal data and your rights, please consult our Privacy Statement available at: [Privacy Statement](#)

Korak 7 – Ako na stranici „Consent“ na bilo koju od izjava odgovorite s „No“, navedite opću adresu e-pošte ili adresu e-pošte kontakt-osobe vaše tvrtke te za nastavak kliknite gumb „I agree“.

STEP 07

FSC Connect Home License Agreements View License History Welcome Certi... Global Solution 1 ES Primary Contact

* Indicates required field

My Consents

EN POINT OF CONTACT for FSC Public Search *

Declaration of consent for designated staff person of Licensee:

In accordance with statutory requirements I hereby give permission to FSC Global Development GmbH, Adenauerallee 134, 53113 Bonn, Germany (hereinafter called "FSC GD") to process and use my personal contact data as listed below in connection to the participation in the FSC Certification Scheme based on the precontractual and the contractual relationship under the License Agreement for the FSC Certification Scheme between FSC GD and the Licensee that I represent.

I hereby agree that FSC GD may publish my contact data as the point of contact for consumers and interested parties within my organization on FSC Public Search, which is publicly accessible at info.fsc.org and in its primary purpose enables producers and consumers to verify the status and scope of FSC certification.

Yes No

Please identify a generic email address for your company.

Email Address*

DIRECT MARKETING *

Declaration of consent for designated staff person of Licensee:

In accordance with statutory requirements I hereby give permission to FSC Global Development GmbH, Adenauerallee 134, 53113 Bonn, Germany (hereinafter called "FSC GD") and all of the FSC Group as well to relevant national and regional FSC Network Partners (hereinafter called "Affiliates") to process and use my personal contact data as listed below in connection to the participation in the FSC Certification Scheme based on the precontractual and the contractual relationship under the License Agreement for the FSC Certification Scheme between FSC GD and the Licensee that I represent.

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Yes No

Please identify a generic email address for your company.

Email Address*

MAIN CONTACT for FSC Certification *

Declaration of consent for designated staff person of Licensee:

In accordance with statutory requirements I hereby give permission to FSC Global Development GmbH, Adenauerallee 134, 53113 Bonn, Germany (hereinafter called "FSC GD") and all of the FSC Group as well to relevant national and regional FSC Network Partners (hereinafter called "Affiliates") to process and use my personal contact data as listed below in connection to the participation in the FSC Certification Scheme based on the precontractual and the contractual relationship under the License Agreement for the FSC Certification Scheme between FSC GD and the Licensee that I represent.

I hereby agree that FSC GD and its Affiliates may process and use my contact data to FSC Certification related matters, i.e. to provide technical updates, to inform about training sessions, to coordinate any integrity related activities, to update on FSC standards in local language, for matters of connecting B2B, if questions arise in regards to scope of FSC products, or other related purposes.

Yes No

Please identify a generic email address for your company.

Email Address*

This consent declaration is subject to German law. The place of jurisdiction is Bonn.

I hereby declare that all information given is accurate and freely given.

The person has a right to revoke his/her consent given hereunder at any time and without giving any reason.

If you have a complaint about our use of your personal data, please contact our Data Protection Officer directly in the first instance so that we can address your complaint:

Scheja & Partner Rechtsanwälte
Mr. Boris Reibach
Adenauerallee 136, 53113 Bonn
Tel: +49 (0) 228-227 226-0
Fax: +49 (0) 228-227 226-26
E-mail: info@scheja-partner.de
Contact form: <http://www.scheja-partner.de/kontakt/kontakt.html>
Website: www.scheja-partner.de

For more information about the use of personal data and your rights, please consult our Privacy Statement available at: [Privacy Statement](#)

Korak 8 - Sada ste, kao nositelj certifikata, pristupili **Certifikacijskom portalu**. Kliknite na „Sign your TLA“ kako biste započeli postupak potpisivanja novog TLA-a u 3 koraka.

- My Organization
- My License
- View License History
- Manage Contacts
- My Consent(s)

Sign your TLA

Let's chat

3 Steps to sign your FSC Trademark License Agreement

Korak 9 - Potvrdite polja „License Code“ i „Certification Type“. Za nastavak kliknite „Start“.

Korak 10 - Faza potpisivanja 1: Odaberite željeni jezik ugovora za svoju tvrtku i kliknite „Next“.

STEP 10

FSC Connect

Welcome Certi...
Global Solution 1 ▾ ES
Primary Contact

Initiate TLA

Step 1
Choose Preferred Language
Step 2
Confirm Legal Name
Step 3
Designate Legal Representative

Preferred Language For Trademark License Agreement

FSC offers its trademark licenses in 17 languages. You can choose your preference here. English is the legal bound language but we offer translations. You can have English or you preferred language he...

[View More](#)

Preferred Language*

- Select -

↑

Previous
Next

Korak 11 – Korak potpisivanja 2: Potvrdite naziv tvrtke. Unesite tražene podatke i kliknite „Next“.

STEP 11

FSC Connect

Welcome Certi...
Global Solution 1 ▾ ES
Primary Contact

Initiate TLA

Step 1
Choose Preferred Language
Step 2
Confirm Legal Name
Step 3
Designate Legal Representative

What is Legal Name / Organization

It is the corporate form how you here registration in your own jurisdiction.

Common ones are Corporation, Partnership, Proprietorships, Limited Company etc.

→

Legal name of the organization*

Global Solution 1

→

Legal form of the organization ? *

→

Do you have a VAT Number ? *

Yes No

Previous
Next

Korak 12 - Korak 3 potpisivanja: Odaberite zakonskog zastupnika. Izaberite jednu od tri opcije: „I am the legal representative“, „Choose from company contacts“ ili „Create new account for legal representative“, a zatim kliknite „Preview“.

Ako odaberete opciju „I am the legal representative“, poruka e-pošte bit će poslana na adresu kontakt-osobe koju ste naveli kao glavnu kontakt-osobu, s adrese **dse@email.docusign.net**, kako bi se nastavilo s potpisivanjem. Ako prethodno unesena glavna kontakt-osoba nije ujedno i zakonski zastupnik, odaberite opciju „Create new account for legal representative“ (ova opcija neće zahtijevati ponovno pokretanje postupka, već će samo omogućiti da dokument za digitalno potpisivanje zaprimi adresu e-pošte zakonskog zastupnika).

Ako ne zaprimite poruku e-pošte, preporučujemo da najprije provjerite mape neželjene pošte, bezvrijedne pošte ili promotivnih poruka te da zatražite od svog IT tima da provjeri isporuku poruka s domena **@springcm.net**, **@docusign.net** i **@docusign.com** bez odgode (na primjer, dodavanjem tih adresa na popis „sigurnih pošiljatelja“ te osiguravanjem da su adrese autorizirane i prihvaćene u skladu s pravilima dolazne pošte vašeg pružatelja e-pošte ili IT tima).

STEP 12



FSC Connect Welcome Cert... Global Solution 1 ES Primary Contact

Install TLA

Step 1 — Step 2 — Step 3

Choose Preferred Language — Confirm Legal Name — Designate Legal Representative

Designate Legal Representative / Authorized Signatory

Legal representative is an officer or other rightfully appointed representative vested, either by applicable law and/or by applicable statutes or other procedures of the organization, with the power t...

[View More](#)

Please choose Legal Representative*

Choose from company contacts

Search by Email or Name of the contact*

- Select -

[Previous](#) [Preview](#)



FSC Connect Welcome Cert... Global Solution 1 ES Primary Contact

Step 1 — Step 2 — Step 3

Choose Preferred Language — Confirm Legal Name — Designate Legal Representative

Designate Legal Representative / Authorized Signatory

Legal representative is an officer or other rightfully appointed representative vested, either by applicable law and/or by applicable statutes or other procedures of the organization, with the power t...

[View More](#)

Please choose Legal Representative*

Create new account for legal representative

Email*

Job Title*

First name*

Last Name*

[Previous](#) [Preview](#)

Korak 13 - Molimo pregledajte unesene podatke. Ako su podaci točni, kliknite „**Finish**“ kako biste započeli postupak potpisivanja TLA-a. Ako nisu točni, kliknite „**Previous**“ kako biste ih izmijenili.

STEP 13

FSC Connect

Welcome Cert... Global Solution 1 ES Primary Contact

Initiate TLA

Step 1 Choose Preferred Language

Step 2 Confirm Legal Name

Step 3 Designate Legal Representative

You are almost done! Please review the information and click "Finish" to initiate the Trademark License Agreement

License code	Preferred Language	Legal name of the organization	Email
FSC-C041121	English	Global Solution 1	certificateholder1@mailinator.com
Certificate Type	Legal form of the organization	Job Title	Legal Representative
Single Certificate	Ltd	Manager	Certificate Holder 1

I hereby confirm the information submitted are correct and true to my knowledge *

Click "Finish" button to initiate Electronic Signature.

Previous **Finish**

Korak 14 - Ako ste glavna kontakt-osoba za više od jedne organizacije i registrirani ste s istom adresom e-pošte, promijenite organizaciju kako biste pristupili podacima druge organizacije.

Korak 15 - Potvrdili ste podatke za potpisivanje TLA-a. Sada bi imenovani zakonski zastupnik trebao zaprimiti poruku e-pošte. Otvorite poruku i kliknite na poveznicu za potpisivanje TLA-a putem sustava DocuSign.

**STEP
15**

The screenshot displays the FSC Connect web interface. At the top, there is a navigation bar with the FSC logo, 'FSC Connect', and user information: 'Welcome Certi... Global Solution 1 Primary Contact ES'. A yellow notification banner states: 'Thank you! Your "Trademark License Agreement" has been successfully initiated.' Below this, the 'License Agreement Process Status : Ready to send' is shown. The interface is divided into three main sections: 'My Certification', 'My License', and 'License Agreement'. 'My Certification' lists details for 'Global Solution 1' with a certification code of 'FSC-COC-041121'. 'My License' shows a 'Single License' with a code of 'FSC-C041121'. The 'License Agreement' section contains fields for 'Legal Form' (Ltd), 'Preferred Language' (English), and 'Legal Representative' (Certificate Holder 1). A red arrow points to a button in the email preview that says 'Review and sign the FSC Trademark License Agreement'. Below the email preview, the email content is visible, starting with 'FSC sent you a document to review and sign.' and 'Dear Certificate Holder 1,'.

My Certification

Organization	Global Solution 1
Certification Code	FSC-COC-041121
Certification Status	Applicant
First Issue Date	
Last Issue Date	11/8/2021
Expiry Date	11/2/2026

My License

License Code	FSC-C041121
License Type	Single License
License Status	
License Process Status	Ready to send
License Signature Date	
License Expiry Date	

License Agreement

Legal Form *	Ltd
Preferred Language *	English
Legal Representative	
Email *	certificateholder1@mailinator.com
Job Title *	Manager
First Name *	Certificate
Last Name *	Holder 1

* Required Information for License Agreement

FSC FORESTS FOR ALL FOREVER

FSC sent you a document to review and sign.

[Review and sign the FSC Trademark License Agreement](#)

FSC
no-reply@connect.fsc.org

Dear Certificate Holder 1,

You are receiving this email because FSC® is updating the License Agreement for the FSC Certification Scheme. The License Agreement regulates the relationship between FSC and your organization. It also contains provisions allowing your organization to use the FSC trademarks for on-product labelling or promotional use. As the authorized legal representative, you are entrusted to sign the updated License Agreement on behalf of your organization.

Korak 16 - Pažljivo pročitate „**Electronic Record and Signature Disclosure**“ te označite pripadajući okvir kako biste pristupili dokumentu. Zatim kliknite „**Continue**“.

STEP 16



Please Review & Act on These Documents

FSC
FSC Global Development GmbH (QA Sandbox)

Dear Certificate Holder 1,
[View More](#)

Please read the Electronic Record and Signature Disclosure.
 I acknowledge that I have read and agree to the Electronic Record and Signature disclosure and hereby declare that I am the authorized signatory to sign this agreement on behalf of my organization.

CONTINUE OTHER ACTIONS ▾

and
(2)
Global Solution 1
Certificate Holder 1
- hereinafter 'Licensee' -
- FSC GD and Licensee hereinafter individually or jointly also referred to as 'Party' or 'Parties' -

Preamble
Whereas, the Forest Stewardship Council A.C. (hereinafter 'FSC AC'), with its registered office in Calle Margarita Maza de Juárez # 422, Col. Centro, 68000 Oaxaca, México is an international not-for-profit

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Korak 17 - Molimo pažljivo pročitate dokument te, nakon što ga pročitate, kliknite na „**Start**“ u gornjem lijevom kutu dokumenta. Time ćete biti preusmjereni na polje „**Signature**“.

STEP 17



Please review the documents below.

START FINISH OTHER ACTIONS ▾

DocuSign Envelope ID: 16341FA5-CF04-48D9-9506-7022F7485483

DEMONSTRATION DOCUMENT ONLY
PROVIDED BY DOCUSIGN ONLINE SIGNING SERVICE
999 3rd Ave, Suite 1700 • Seattle • Washington 98104 • (206) 219-0200
www.docuSign.com

Forest Stewardship Council®

License Agreement for the FSC® Certification Scheme

Between
(1) FSC Global Development GmbH, Adenauerallee 134, 53113 Bonn, Germany
represented by the Managing Director Mr. Kim Bering Becker Carstensen.
- hereinafter 'FSC GD' -
and
(2)
Global Solution 1
Certificate Holder 1
- hereinafter 'Licensee' -

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Korak 18 - Kliknite na „**Sign**“ kako biste izradili svoj potpis.

Sustav će prikazati vaše rukom pisano ime kao prijedlog potpisa. Alternativno, možete nacrtati ili učitati svoj potpis.) Nakon što potpišete sva obavezna polja, kliknite „**Finish**“ u gornjem desnom kutu dokumenta.

STEP 18

Select the sign field to create and add your signature. **FINISH** OTHER ACTIONS ▾

23. Signature Page

23.1. Licensee accepts with the signature below via DocuSign the terms and conditions of this Agreement. This Agreement becomes effective by the time FSC GD countersigns it also via DocuSign and makes it accessible on the FSC Certification Portal.

Date _____ 21 November 2021
For FSC GD _____ Required - Sign Here
For Licensee _____
Certificate Holder 1 _____

SIGN

Adopt Your Signature

Confirm your name, initials, and signature.

* Required

Full Name* Certificate Holder 1 Initials* CH

SELECT STYLE **DRAW** **UPLOAD**

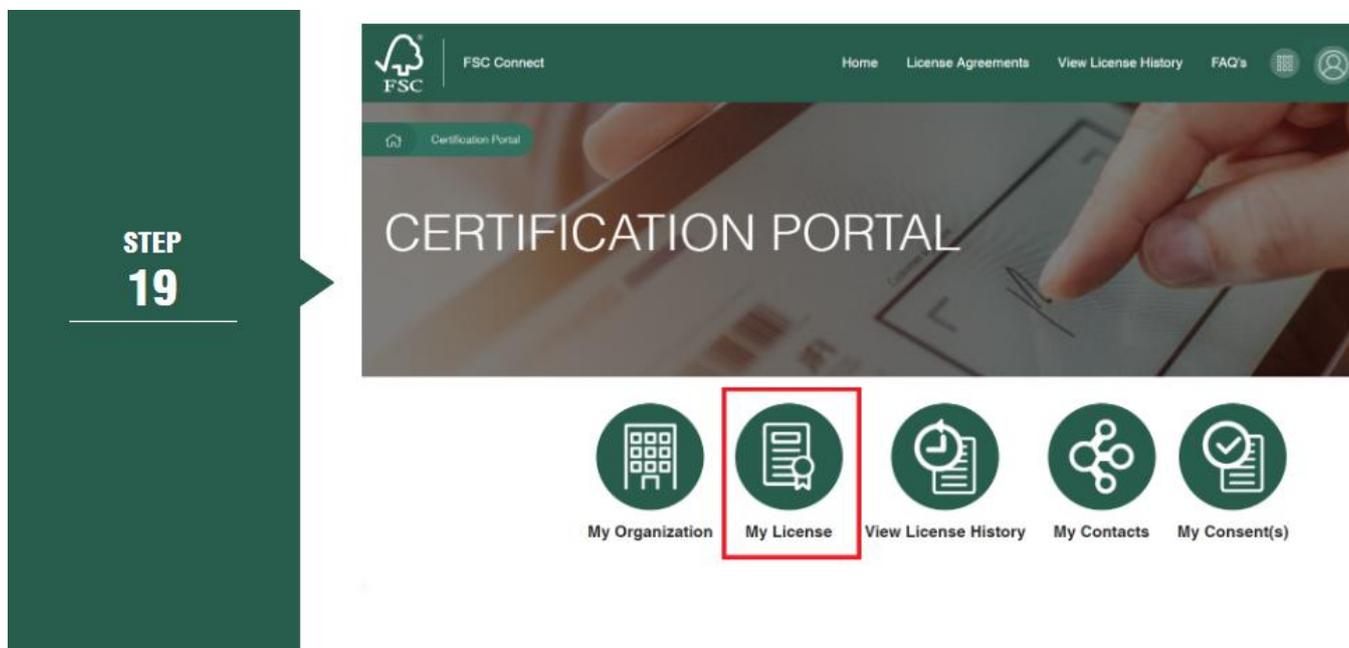
PREVIEW [Change Style](#)

DocuSigned by:
Certificate Holder 1
3027B8A4E51C4F8... DS
CH

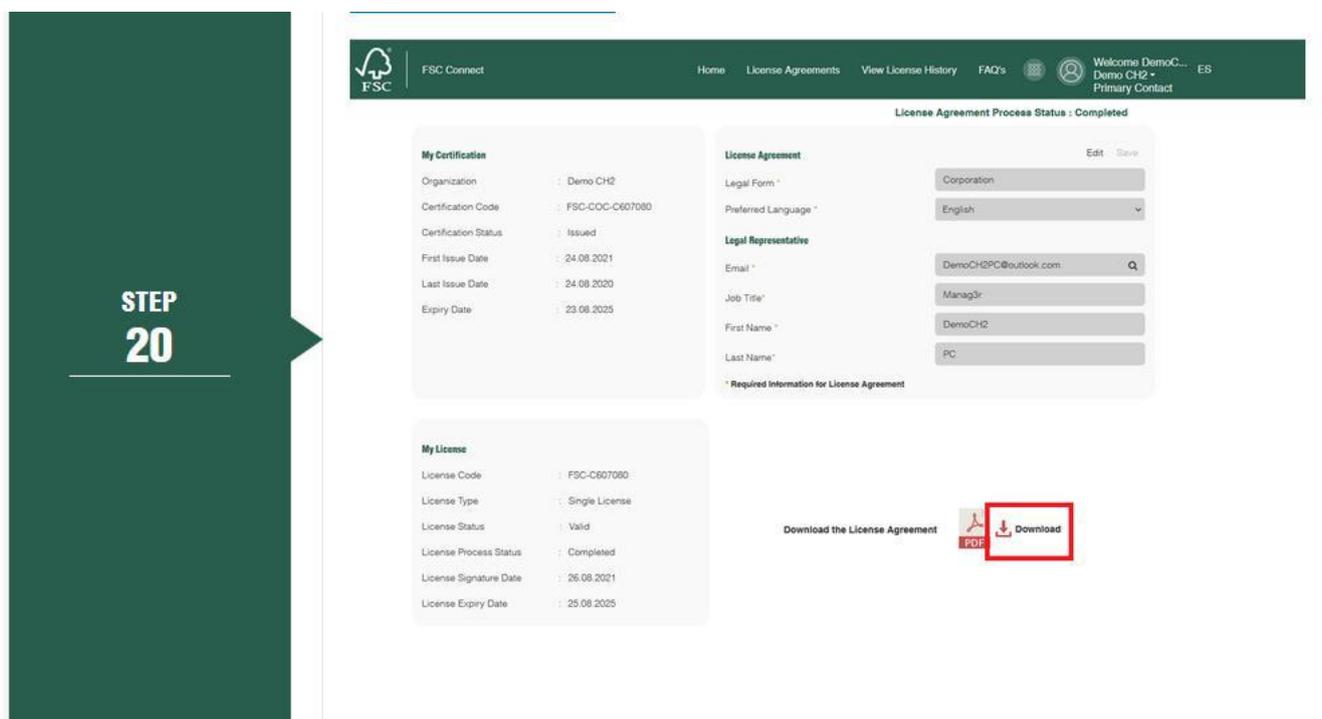
By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) sign on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

ADOPT AND SIGN CANCEL

Korak 19 - Potpisanom TLA-u možete pristupiti i putem svog računa u Certifikacijskom portalu. Prijavite se u svoj FSC Connect račun i kliknite na „My License“.



Korak 20 - Kliknite na ikonu „Download“.



DODATAK A: FSC CHECK – KORISNIČKI VODIČ

FSC Check je alat koji omogućuje provođenje analize temeljene na procjeni rizika za organizacije koje žele pristupiti ili ponovno ući u FSC sustav, čime se osigurava da su njihove vrijednosti usklađene s vrijednostima FSC-a.

Opće napomene o korištenju FSC Check alata

- Prije konačnog slanja odgovora možete spremati nacрте.
- Upitnik je moguće ispunjavati na engleskom, španjolskom ili francuskom jeziku. Jezik se može promijeniti putem izbornika u gornjem desnom kutu FSC Check alata. Dostupna je i opcija automatskog prijevoda stranica, no imajte na umu da FSC te prijevode nije provjerio.
- Većina pitanja ima format „**Select one**“ ili „**Select all options**“ ili zahtijeva unos naziva. Za sve pisane odgovore koristite latinično pismo (osim za polje „**Local name**“).
- Certifikacijsko tijelo ili tijelo nadležno za obradu zahtjeva za članstvo primit će obavijesti o napretku postupka

Napomena: Postupak FSC Check obvezan je isključivo za nove certifikate i predstavlja preduvjet za pokretanje certifikacijskog postupka. Stoga se provodi prije elektroničkog potpisivanja TLA-a.

FSC Check korak po korak

Korak 2.1 bis: Kreiranje pristupnih podataka

Nakon što izradite svoj FSC Connect račun, primit ćete e-poruku dobrodošlice za FSC Check. U toj poruci kliknite na „**Click here to log in to FSC Connect to access FSC Check**“ kako biste pristupili FSC Check alatu.



*Español abajo
Français ci-dessous*

Dear Demo User,

Your FSC Connect account has been successfully activated. FSC Connect is the gateway portal that provides you access to various FSC tools, content and data. It delivers centralized, digital solutions to help you engage with FSC.

We are pleased to welcome you to FSC Check. By accessing it, you will have the opportunity to view and fill in your information. Completion of FSC Check is required before taking the final steps of the application process.

[Click here to login to FSC Connect to access FSC Check](#)

FSC Check is a vital contribution to achieving FSC's mission of Forests for All Forever. FSC has introduced FSC Check for all new applicants to ensure that the values of everyone joining the system are aligned with those of FSC. For more information, please visit our [website](#) .

If you are facing any difficulties, please reach out to us via connect@fsc.org .

Thank you for your interest in joining FSC!

Kind regards,
The FSC Check team

Klikom na gumb otvorit će se sljedeća stranica. Od vas će se zatražiti da odaberete „**privacy preferences**“. Molimo odaberite način na koji želite da sustav pohranjuje "**cookies**."

Thank you for your interest in joining FSC and for all your efforts towards our mission of Forests for All Forever!

As the next step of your application, you are invited to access **FSC Check**.



Let's check your privacy preferences.

We use cookies to give you the best possible experience. Some are essential for this site to function; others help us understand how you use the site, so we can improve it. We may also use targeted cookies for advertising purposes. Click "Accept all cookies" to proceed to browse the website, "Accept only necessary cookies" to accept only essential cookies or click "Customize cookies" to choose what cookie types you will accept.

✓ Accept all cookies

✗ Accept necessary cookies only

⊛ Customize cookies

[Privacy notice](#)

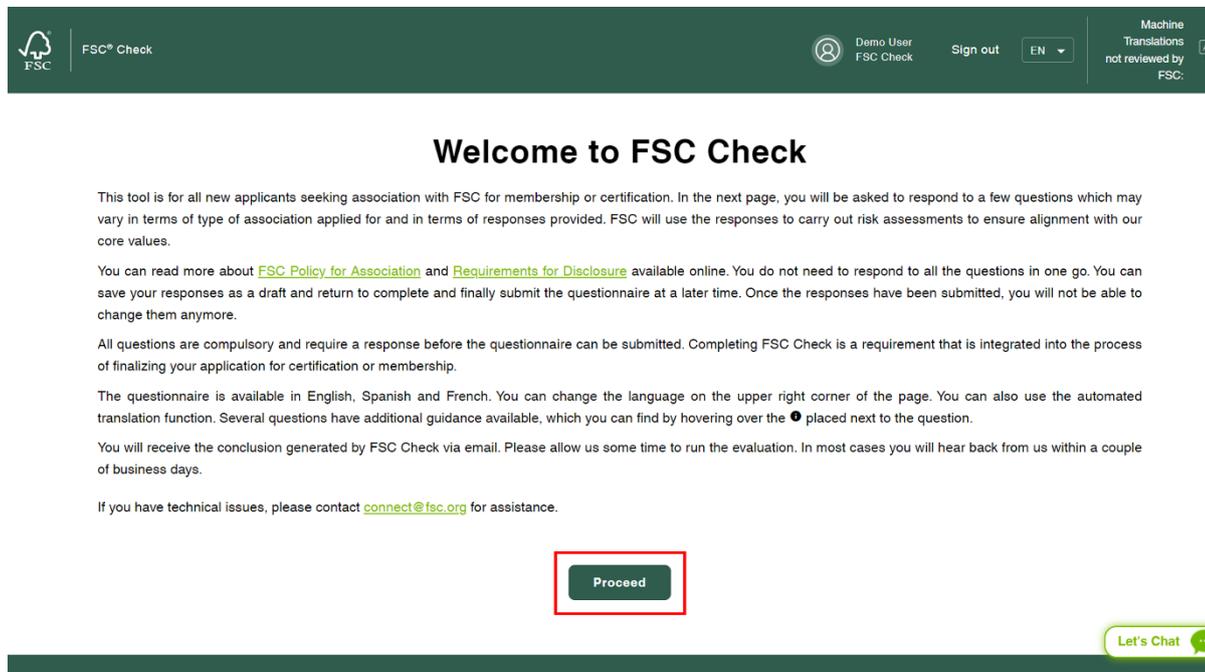
Korak 2.2 bis: Prijava u FSC Connect

Za prijavu koristite svoju adresu e-pošte i novu lozinku. FSC Check će se automatski otvoriti.



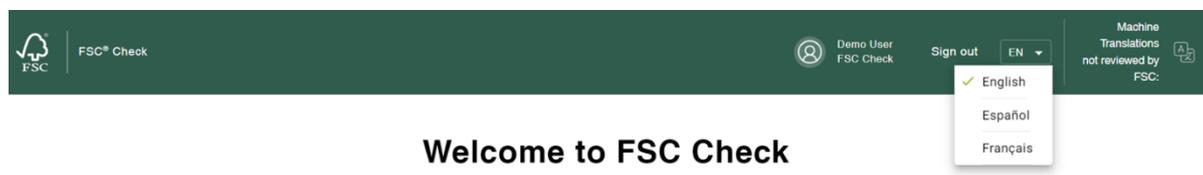
Korak 2.3 bis: Uvod u FSC Check

Pročitajte uvodnu stranicu i kliknite „Proceed“.



Napomena o jezičnim opcijama:

FSC-verificirani prijevodi: FSC Check je dostupan i na španjolskom i francuskom jeziku. Jezik možete odabrati iz padajućeg izbornika na vrhu stranice.

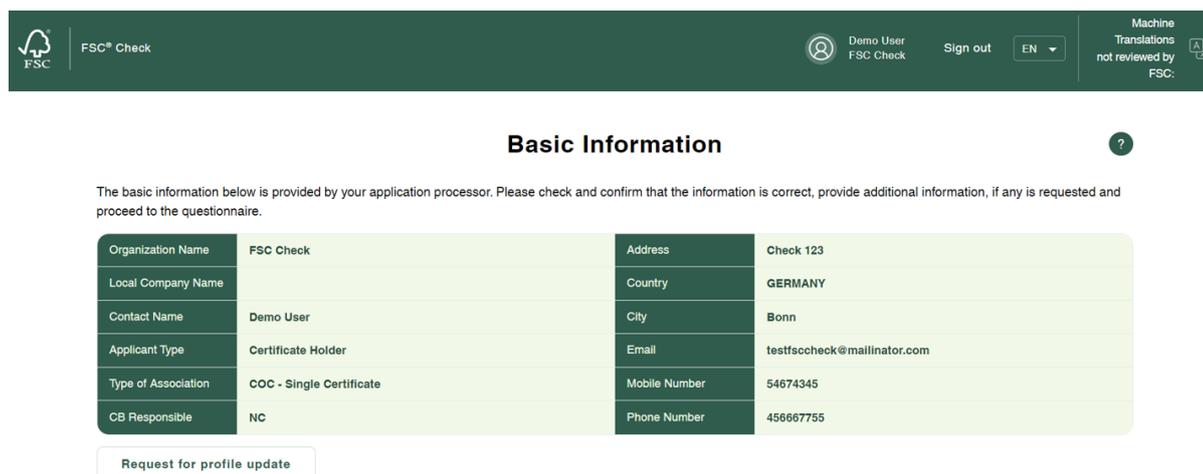


FSC Check ima ugrađeni automatski prevoditelj koji može prevesti sadržaj alata na 18 jezika. Međutim, FSC te prijevode ne provjerava niti potvrđuje. Opciji automatskog prijevoda možete pristupiti putem kartice u desnom kutu zaglavlja stranice. Kliknite na gumb padajućeg izbornika i s popisa odaberite željeni jezik.



Korak 2.4 bis: Provjera osnovnih podataka i suglasnost za korištenje podataka

Na stranici će biti prikazani osnovni podaci o organizaciji koje je učitalo certifikacijsko tijelo. Provjerite jesu li podaci točni.



Ako su potrebne ispravke, kliknite na gumb „**Request for profile update**“. U tom trenutku možete poslati napomenu s naznakom podataka koje je potrebno ispraviti. Poruka se automatski šalje certifikacijskom tijelu, koje će vam izravno potvrditi izvršene izmjene.

Request for Profile Update

Please provide update needed in user details

To: **l.ramon@fsc.org**

Supported file formats - .png, .jpeg, .jpg, .bmp, .txt, .pdf, .doc, .docx, .xls, .xlsx, .csv, .pps, .ppt, .pptx, .zip, .rar

Ako je organizacija već FSC certificirana, unesite licencni kod certifikata (npr. **FSC-C123456**) kojem pripada, koji će biti provjeren i uspoređen s nazivom vaše organizacije. Nakon provjere putem FSC Check alata, bit ćete usmjereni na izlaz iz alata.

request for profile update

Are you currently an FSC international member or a certificate holder?

Yes

Please enter your License Code/Member ID

I agree to the [terms and conditions](#) for the FSC Check.

I hereby consent to the processing of the data that I have provided within the FSC Check under the following [data privacy statement](#).

I hereby agree that once the FSC Check questionnaire is submitted, the following information will be publicly visible on [FSC Certificate Public Dashboard](#) for 30 days: applicant's name, type of association applied for and country.

Information is correct, ready to continue



FSC
FORESTS
FOR ALL
FOREVER



FSC® International
Address: Allee 134
53113 Bonn
Email: info@fsc.org
Phone: +49 (0) 228 367 66
Fax: +49 (0) 228 367 66 65

Contact Us
[Visit fsc.org](http://www.fsc.org)

FSC® Check - FSC® F000190 © 2023. All rights reserved | [Privacy Policy](#)

Let's Chat 

Napomena o dodatnim funkcionalnostima za pomoć pri ispunjavanju FSC Check postupka:

Ako tijekom pristupa ili ispunjavanja FSC Check alata imate pitanja ili tehničkih poteškoća, možete koristiti funkciju chata pod nazivom **Willow** klikom na „**Let's Chat**“. Willow je dostupna tijekom cijelog procesa ispunjavanja FSC Check obrasca.

Kontakt-podatke FSC-a možete pronaći i klikom na gumb s „**upitnikom**“ u gornjem desnom kutu stranice.

Basic Information

The basic information below is provided by your application processor. Please check and confirm that the information is correct, provide additional information, if any is requested and proceed to the questionnaire.

Organization Name	FSC Check	Address	Check 123
Local Company Name	NA	Country	GERMANY
Contact Name	Demo User	City	Bonn
Applicant Type	Certificate Holder	Email	testfsccheck1@mailinator.com
Type of Association	COC - Single Certificate	Mobile Number	54674345
CB Responsible	NC	Phone Number	456667755

[Request for profile update](#)

Are you currently an FSC International member or a certificate holder?

Yes

Please enter your License Code/Member ID

FSC-C171111

[Let's Chat](#)

Korak 2.5 bis: Davanje suglasnosti za korištenje podataka

Na dnu stranice „**Basic Information**“ potvrdite da ste pročitali politiku privatnosti, prihvatite uvjete i odredbe te dajete suglasnost za objavu naziva podnositelja zahtjeva, države, vrste zatraženog članstva i datuma predaje FSC Check upitnika na FSC mrežnoj stranici. Za potvrdu označite odgovarajuće kućice i zatim kliknite na gumb „**Information is correct, ready to continue**“.

Sve navedene potvrde obvezne su kako biste mogli nastaviti s ispunjavanjem upitnika. FSC ne može pohraniti vaše podatke bez vaše suglasnosti na uvjete i odredbe niti bez potvrde da se slažete s politikom privatnosti.

Regulatorni zahtjevi FSC-a nalažu objavu podataka o podnositeljima zahtjeva (naziv, država i vrsta zahtjeva) radi osiguravanja transparentnosti o tome tko je zatražio povezivanje s FSC sustavom. Objava je dostupna tijekom razdoblja od 30 dana (od trenutka konačne predaje odgovora), nakon čega se uklanja. Obrada zahtjeva ne zahtijeva čekanje isteka tog razdoblja, već se može provoditi i dovršiti unutar tog vremenskog okvira.

REQUEST FOR PROFILE UPDATE

Are you currently an FSC International member or a certificate holder?

Yes

Please enter your License Code/Member ID

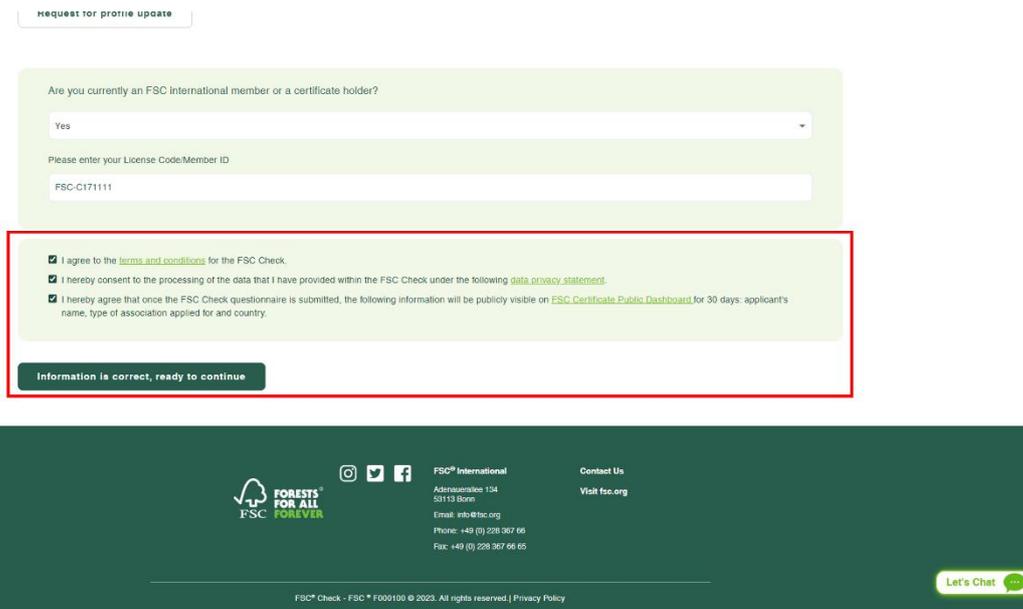
FSC-C171111

I agree to the [terms and conditions](#) for the FSC Check.

I hereby consent to the processing of the data that I have provided within the FSC Check under the following [data privacy statement](#).

I hereby agree that once the FSC Check questionnaire is submitted, the following information will be publicly visible on [FSC Certificate Public Dashboard](#) for 30 days: applicant's name, type of association applied for and country.

Information is correct, ready to continue



Korak 2.6 bis: Postupak ispunjavanja upitnika

Pitanja se razlikuju ovisno o vrsti podnositelja zahtjeva i danim odgovorima. Budite spremni pružiti odgovore na sljedeće vrste pitanja:

- vrsta organizacije,
- PDV broj,
- nazivi subjekata unutar iste korporativne grupe,
- veličina organizacije te broj zaposlenika, vlasnika i stvarnih vlasnika,
- uključenost u neprihvatljive aktivnosti,
- presude i sudski postupci povezani s neprihvatljivim aktivnostima u posljednjih 5 godina,
- povijest isključenja i blokada od strane FSC-a,
- odnosi s isključenim ili blokiranim tvrtkama.

Unesite osnovne podatke o organizaciji.

FSC® Check

Demo User
FSC Check

Sign out

EN

Machine
Translations
not reviewed by
FSC.

Questionnaire

Expand All ?

Applicant Information

Basic Information

Are you an individual or an organization?

Back

Next

Save as draft

Res...

--Select--

--Select--

Individual

Organization

FSC® International

Adenauerallee 134
53113 Bonn
Email: info@fsc.org
Phone: +49 (0) 228 367 66

Contact Us
Visit fsc.org

Let's Chat

Navedite je li organizacija uključena u neku od šest neprihvatljivih aktivnosti koje je definirao FSC.

FSC® Check

Demo User
FSC Check

Sign out

EN

Machine
Translations
not reviewed by
FSC.

Questionnaire

Expand All ?

Applicant Information

Basic Information

Individual

Policy for Association

Have you or any part of your corporate group currently or during past 5 years engaged in the following unacceptable activities?

Illegal harvesting or illegal trade in forest products?

Violation of customary or human rights within the forestry or forest product sector?

Violation of workers' rights and principles defined in the International Labour Organization (ILO) Declaration on Fundamental Principles and Rights at Work within the forestry or forest products sector?

Destruction of High Conservation Values (HCVs) in forests or High Conservation Value areas?

Let's Chat

Dodatne informacije o pitanjima:

Pojedina pitanja sadrže dodatne upute koje možete vidjeti kada pokazivačem miša prijeđete preko ikone „i“ pored pitanja.

Have you or any part of your corporate group currently or during past 5 years engaged in the following unacceptable activities? ⓘ

Illegal harvesting or illegal trade in forest products? ⓘ Yes No

Violation of customary or human rights within the forestry or forest product sector? ⓘ Yes No

Korak 2.7 bis: Potvrda točnosti i slanje odgovora

Pregledajte svoje odgovore i provjerite njihovu točnost, potvrdite točnost označavanjem odgovarajuće kućice te zatim kliknite „**Submit**“.

FSC® Check Demo User FSC Check Sign out EN Translations not reviewed by FSC

Questionnaire

Expand All ⓘ

- Applicant Information
- Basic Information
- Individual
- Policy for Association
- 5 Completion**

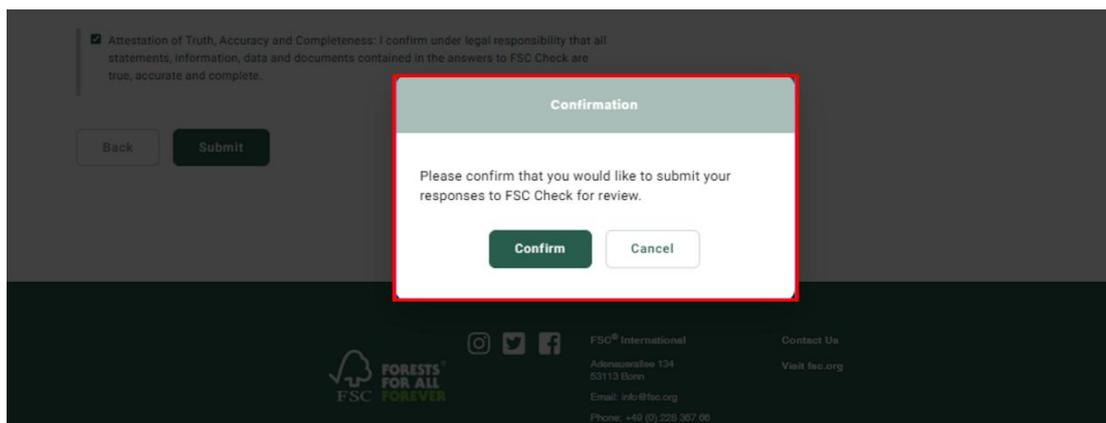
Attestation of Truth, Accuracy and Completeness: I confirm under legal responsibility that all statements, information, data and documents contained in the answers to FSC Check are true, accurate and complete.

Back **Submit**

Save as draft Reset Let's Chat

Nakon što kliknete „**Submit**“, pojavit će se prozor za potvrdu. Kliknite „**Confirm**“.

Napomena: Nakon slanja odgovora više ih nećete moći mijenjati.



Korak 2.8 bis: Zaključak

U roku od nekoliko radnih dana primit ćete poruku e-pošte. Ako FSC bude trebao dodatna pojašnjenja u vezi s vašim odgovorima, bit ćete kontaktirani putem e-pošte tijekom tog razdoblja.



Thank you for submitting your responses to FSC Check. Your submission has been received and is under review. This may take several business days which should not be taken as an indication of issues with your application.

You can see your responses to the questions and the status of the review by logging into FSC Check. You will receive an email confirming the result of FSC Check.

[Please click here to navigate to home page](#)

Korak 2.9 bis: Pregled vaših odgovora

Kako biste pregledali predane odgovore, kliknite na „**Please click here to navigate to home page**“ na dnu stranice prikazane u koraku 10. Alternativno, svojim se odgovorima možete vratiti prijavom u svoj račun putem poveznice za prijavu navedene u e-poruci dobrodošlice. Bit ćete preusmjereni na dolje prikazanu stranicu. Kliknite na „**Click here**“ kako biste otvorili stranicu s odgovorima.



Welcome to FSC Check

You have successfully submitted your responses to FSC Check and your application has been Approved. [Click here](#) to view your response.

You can expect to receive the conclusion of the FSC Check by email. Please allow us some time to run the evaluation, in most cases you will hear back from us within a couple of business days.

If you have technical issues, please contact connect@fsc.org for assistance.



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Pregled vaših odgovora

 FSC® Check Oliana Fluette
Donglin Commercial Company Sign out EN Machine Translations not reviewed by FSC.

Questions & Submitted Responses Expand All

Applicant Information

Organization Name	Donglin Commercial Company	Address	Zevodska, 10
Local Company Name	ДПП Т-ОБ "ОПЦМА"	Country	CHINA
Contact Name	Oliana Fluette	City	Suzhou City
Applicant Type	Certificate Holder	Email	olianafluette@mailinator.com
Type of Association	COC - Single Certificate	Mobile Number	+1 755 466 4646
CB Responsible	Congruent	Phone Number	+1 755 464 4646

Basic Information

Individual

Policy for Association

[Please click here to navigate to home page](#)

Let's Chat

PROŠLI STE FSC CHECK? ČESTITAMO, JOŠ SMO NA KORAK DO CILJA!

Putem e-pošte primit ćete informacije o sljedećim koracima potrebnima za potpisivanje TLA-a. Za pojedinačne certifikate to podrazumijeva poziv na online postupak (nastavite na **Korak 3 postupka potpisivanja TLA-a** opisanog gore). Ostale podnositelje zahtjeva njihova će certifikacijska tijela kontaktirati u vezi s daljnjim koracima.

Napomena:

Je li vaš FSC Check odbijen? U tom slučaju FSC vas trenutačno ne može prihvatiti u FSC sustav. Razlozi za odbijanje bit će priopćeni vama i vašem certifikacijskom tijelu, zajedno s preporukama o mjerama koje je moguće poduzeti kako bi se ta situacija u budućnosti promijenila.